

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067

Committee-of-the-Whole
Board of Education Meeting

District Board Room
Hybrid Meeting

November 6, 2023
Amended Agenda - Approved

5:15 p.m. Executive Session

6:00 p.m. Committee-of-the-Whole Board of Education Meeting

I. Call to Order

II. Moment of Silent Meditation

III. Pledge of Allegiance

IV. Roll Call

V. Mr. Zeigler made a motion to amend the board agenda to request consideration for a contract proposal from Miller Sports Construction to refinish the High School gym floor under New Business.

On a motion from Mr. Zeigler, seconded by Mr. Kahl and approved by voice vote, all voting Aye, the agenda was approved as amended.

VI. Board President's Communications

VII. Board Committees & Rep Reports

- Personnel Committee
- Curriculum Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Rep Report
- CTC Rep Report
- Lebanon County Tax Collection Committee Rep Report
- ELCO Education Foundation

VIII. Public Comments – Items On the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

NOTE: Personnel matters are never discussed at public meetings.

- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

ACTION ITEMS FOR APPROVAL

IX. Personnel Committee – Mrs. Dotty Noll, Chair

- A. Move to accept a “Letter of Resignation” from Patricia Pasquale, full-time Paraprofessional effective and retroactive to October 11, 2023.
- B. Move to accept a “Letter of Resignation” from Rita Perez, part-time Food Service employee, effective and retroactive to October 20, 2023.
- C. Move to accept a “Letter of Resignation” from Melissa Geibe, full-time Specialized Paraprofessional, effective and retroactive to November 2, 2023.
- D. Move to accept a “Letter of Resignation” from Tyler Bowers, full-time second shift custodian, effective November 3, 2023.
- E. Move to accept a “Letter of Resignation” from Jessica Fulk, part-time Food Service employee, effective November 10, 2023.
Background: Will move to substitute list.
- F. Move to approve the official start date of Richard Casterline III, High School Social Studies teacher , effective November 20, 2023.
Background: Teacher approved at September 18, 2023 board meeting, with a start date TBD. This approves the official start date.
- G. Move to approve the following individuals as coaches for the 2023-2024 Winter Sports Season, as listed:

Indoor Track:	Varsity Head Coach	Michael Harnish
	Assistant Coaches	Holly Hartman, Jackie Bender

- H. Move to approve adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):
 - 1. Jennifer Hall
 - 2. Suzanne Heft
 - 3. Andrew Houtz
 - 4. Alexis Kuhnert – retroactive to October 20, 2023
 - 5. Heidi Lamos – retroactive to October 20, 2023
 - 6. Nicole Marchetti
 - 7. Rebecca Morris
 - 8. Danielle Pszczolkowski
 - 9. Amy Sauder
 - 10. Dorene Byler
 - 11. Nathan Byler
 - 12. Ann Zimmerman

- I. Move to approve adding the following individual to the ELCO sub listing for the 2023-2024 school year.
 - 1. Jessica Fulk – Food Service sub
 - J. Move to approve the Act 93 Agreement for the period of July 1, 2024 through June 30, 2029. (Board Attachment).
 - K. Move to approve a change in the employment status of Laura Mechling *from* Middle School Building Substitute *to* High School Long Term Art Substitute, with an effective date on or about January 17, 2024.
- X. Curriculum Committee – Ms. Megan Schaeffer, Chair
- A. Move to approve travel and attendance for Allison Wagner, Middle School Counselor, to attend the PSCA – Pennsylvania School Counselor Association Conference to be held December 7-8, 2023, at the Kalahari Resorts and Conventions in the Poconos.
Background: This is a budgeted item.
 - B. Move to approve travel and attendance for Jennifer Garrison, Middle School Counselor, to attend the WEB Leadership Conference to be held April 22-24, 2024, at the Skytop Lodge in the Poconos.
Background: This trip has been budgeted.
 - C. Move to approve an agreement with IU8 World of Learning Institute to provide virtual instruction in Spanish from approximately November 28, 2023, to January 18, 2024, at a cost of \$21,275.00 (Board Attachment).
Background: This service fills a short-term vacancy with an appropriately certified teacher. Instruction will be provided in a blended format with both live and asynchronous instruction.
- XI. Finance Committee – Mr. Ray Ondrusek, Chair
- A. Move to approve the purchase of an Epilog 40-Watt Laser Engraver from Allegheny Educational Systems, Inc. at a cost of \$22,964.46. (Board Attachment).
Background: It is PEPPM contact #533902-058 and it is budgeted.
 - B. Move to approve a 60-month postage machine lease from Quadient USA, Inc. at a cost of \$211.54/month. (Board Attachment).
Background: The current lease has expired. The new equipment is similar to our current equipment with updated technology. It is on PA state contract #4400015968.
 - C. Move to approve a contract with Karah A. Molesevich, bilingual school psychologist, to complete bilingual psycho-educational evaluations(s), at a total cost not to exceed \$2,500.00 per evaluation. (Board Attachment).
Background: Evaluation(s) will be conducted in Spanish. Ms. Molesevich has previously completed evaluations for the district. This is a budgeted item.
 - D. Move to approve a Cleveland Convection Steamer Model No. 24CGA10 from Edward Don & Company at a cost of \$24,611.10. (Board Attachment).

Background: The quote is under PA State Contract #4400019484. This is to replace equipment that is not safe to use or repair. It will be paid out of Capital Reserve.

NON-ACTION ITEMS FOR DISCUSSION

XII. Personnel Committee – Mrs. Dotty Noll, Chair

- No items for discussion

XIII. Curriculum Committee – Ms. Megan Schaeffer, Chair

- No items for discussion

XIV. General Services Committee – Mr. David Ziegler, Chair

- No items for discussion

XV. Finance Committee – Mr. Ray Ondrusek, Chair

- No items for discussion

XVI. Superintendent's Report

- Principal Reports
- Athletic Director Report

Upcoming Dates/Announcements:

November 7, 2023 – Election Day

November 15, 2023 – 5:15 p.m. – Finance Committee Meeting

November 16, 2023 – 5:30 p.m. – Curriculum Committee Meeting

November 20, 2023 – 6:00 p.m. – Regular Board of Education Meeting

November 20, 2023 – Act 80 Day, K-5 Parent-Teacher Conferences (NO Students K-5)

November 21, 2023 – Act 80 Day, K-12 Parent-Teacher Conferences (NO students K-12)

November 22, 2023 – K-12 In-Service Exchange (NO students K-12)

November 23-27, 2023 – NO School, Closed for Thanksgiving Break

XVII. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

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XVIII. Board Announcements/Comments

XIX. Old Business

XX. New Business

- Move to approve a proposal from Miller Sports Construction to sand and refinish the High School gym floors at a cost of \$24,900.00
Background: This is costars contract #041-171. It will be paid out of the capital reserve.

XXI. Adjournment